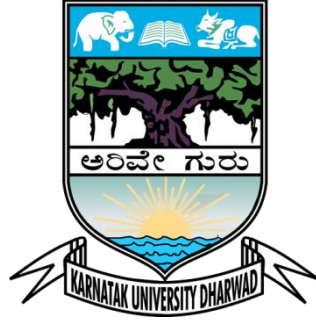


KARNATAK UNIVERSITY DHARWAD



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SEED GRANT POLICY

PLANNING, MONITORING & EVALUATION BOARD

2021-22

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KARNATAK UNIVERSITY, DHARWAD

Scheme for Promotion of Research among Young and Newly Recruited Faculty

PREAMBLE

Promotion of Research is one of the major promotional activities of the Karnatak University. The University provides a 'seed grant' to young and newly joined faculty for undertaking research in an area of their interest or to continue their post-doctoral studies. Grants are made available to conduct research in various disciplines which are focussed upon contributing towards theoretical, conceptual, and methodological or policy orientation in subject/s of their choice.

The specific objectives of the programme are:

- a) To support high quality independent programme of research.
- b) To provide opportunities for training of future researchers.
- c) To contribute to the development of elaboration of new theoretical/practical or methodological approaches to research.
- d) To maintain and sustain various disciplinary research activities.
- e) To foster and promote inter and intra collaborative, multidisciplinary research activities among researchers.
- f) To facilitate communication of research outputs both within and beyond the academic community as well as to provide inputs to administrators and policy makers and to help in development of a broader research proposal soliciting funds from a national/international/industry funding agency.

The research projects shall be mainly *minor projects with duration of up to one year*. The proposals are invited, scrutinized, processed and awarded as per the guidelines.

General Guidelines for Research Projects and Programmes

1. INTRODUCTION

Promotion of research is a major objective of the Karnatak University Dharwad. Apart from creating an ambience conducive to undertake research in cutting edge areas, the purpose is to hone the skills of young researchers by allowing them to continuously involve in research. Research funding is granted to the University faculty to conduct cutting edge research in various disciplines that have theoretical, conceptual or methodological and policy implications.

The Research Projects may belong to any one of the disciplines or may be multi-disciplinary in nature. All the subjects, currently taught in the University, are covered under the scheme. The University may also identify the emerging areas on which the research projects would be solicited. High impact studies which are broad in character but fall within the ambit of a single discipline will also be considered.

2. ELIGIBILITY

All teachers of the Karnatak University and its constituent colleges in the Assistant Professor and Associate Professor cadres are eligible to apply for the scheme. The teachers should have demonstrated an interest in high quality research as may be evident by past studies, publications and academic background. In case the project has Co- investigator(s), they should have proven research record.

3. APPLICATION PROCEDURE

- 3.1 Applications will be invited through a notification issued by the University through an advertisement on KUD website.
- 3.2 After completion of application in MS Word file, email the file to: *pmeb@kud.ac.in*

3.3 A hard copy of the same, along with necessary enclosures, must be sent to: **The Director, PMEB, Karnatak University, Dharwad,** before the last date of such submission through proper channel.

3.4 The Applicants are required to submit an Abstract and a detailed Research Proposal in the given format including detailed CV of the Principal Investigator, Co- investigator(s) and the budget.

3.5 Research proposals and final reports should either be in English or Kannada.

4. PROCEDURE FOR AWARD

4.1 Applications would be initially scrutinised by Expert Committees constituted by the University. In case there are any suggestions for improvement, the same would be sent to the investigator(s) before the final award.

4.2 The recommendations of the Expert Committees would be considered for selecting a proposal for final award.

5. DURATION AND VALUE

5.1 Research Projects shall have up to one year's duration.

5.2 Since it is a start-up/seed grant, the maximum financial assistance is limited to Rs.50000/- (Rupees Fifty thousand only) for Science stream and Rs. 25000/- (Rupees Twenty five thousand only), for Social Sciences and Arts streams.

5.3 The amount will be disbursed in two equal instalments – 60 per cent as an advance and the remaining 40 per cent after submitting the midterm evaluation report.

5.4 The Institute/group of scholars will frame the budget subject to the following broad expenditure sub-heads:

Sl. No.	Heads of Expenditure	Value*
1	Fieldwork/Travel/Glassware/Chemicals/Minor Equipments/Expt. Out. Source etc.	Up to 60% of total budget
2	Source Material/Software and Data Sets, Books/ Journals etc.	Up to 25% of total budget
3	Contingency and Miscellaneous	15%
4	TOTAL	100%

* *Deviation may be allowed on case by case basis.*

5.5 All equipment and books purchased out of the project fund shall be the property of the Department/University.

5.6 The Principal Investigator should acknowledge the KU research support in all publications resulting from the programme output (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to the University during its course and after completion.

6. MONITORING OF RESEARCH PROJECT

6.1 The University may constitute an Advisory Committee, if needed, to monitor the progress of the project.

6.2 During the course of the project, the Principal Investigator/Co-Investigators are required to publish minimum one research paper in a SCOPUS indexed/UGC CARE journal(s) on the theme of the research undertaken, duly acknowledging the KU support for the research.

6.3 The University may, at any time ask for the progress of the study and verification of accounts and other relevant documents related to the Project.

6.4 Mid Term Appraisal of Research Project: The KU will hold mid-term review of research project through a team of consultants/experts nominated for the purpose.

7. COMPLETION OF THE PROJECT

7.1 On completion of the study, the Principal Investigator/Co-Investigators should submit the following:

(A) A Book-length final Report in a publishable form along with an Executive Summary of the report (5000 words). Both documents should be submitted in hard format (two copies of final report and five copies of summary) and soft copy of the same in CD.

(B) Copies of research papers /reports, etc. on the theme of research, published in reputed research journals during the period of study.

(C) Any data collected during the project must be made available for use by other researchers/reviewers.

8. CONDITIONS

8.1 The duration of the project shall not exceed one year.

8.2 The Final Report may be submitted within one month after completion of the duration of Project. However, extension for submission of the final report may be granted only in exceptional circumstances without any additional financial burden on the University.

8.3 Same research proposal cannot be submitted to other funding agencies.

8.4 No request for additional grant in excess of the sanctioned budget will be considered.

8.5 The Principal Investigator/Co-Investigators shall be personally responsible for timely completion of the Project.

8.5 The Project proposal/final report cannot be submitted for the award of any University degree/diploma or funding by any Institution by any member of the project staff, including the project director. The University, however, will have no objection, if any member of the project staff utilizes the project

data for the purpose of further publication or submitting it for any award/degree/diploma. However, while doing so the university support should be acknowledged.

- 8.6. All accounts shall be maintained as per the existing Karnataka State Financial Code, KTPP Act and other rules, as changed from time to time.
- 8.7. While the bills/vouchers are to be directly submitted to the Accounts Section, it is the responsibility of the Principal Investigator/Co-investigators that the accounts are audited and an audited utilization certificate is submitted within one month from the date of submission of the final report.
- 8.8. All the process related to submission of accounts should be completed before 31st March (of subsequent year).
- 8.9. Any books/journals/equipment procured out of this research grant shall be the property of the concerned Department, after the project is completed and maintain Departmental Stock Register.

REGISTRAR

APPLICATION PROFORMA FOR GRANT OF RESEARCH PROJECT

(To be filled in by the Principal Investigator/Researcher)

1. Title of the Project :
2. Name and Designation of the Principal Investigator :
3. Name and Designation of the Co-Investigator :
4. Postal Address of the Principal Investigator and Co-Investigator
 - i. Address :
 - ii. Country :
 - iii. Contact No: Landline: :
Mobile No: :
 - iv. Email :
 - v. Institutional :
5. Date of Proposal Submission :
6. Total Budget Amount (INR) :
7. Name of the Institution (s)/organization(s) in which the project will be carried out (Specify whether College or Karnatak University) :
8. Duration of the Project: :
9. The detailed project proposal consists of the following
 - a) Research Title :
 - b) Detailed literature survey :
 - c) Objectives :
 - d) Research Problem: Provide a clear and simple description of the Research Problem (maximum two pages) :
 - e) Significance of the Research Hypothesis/Research Questions to be tested :
 - f) Detailed Methodology :

- g) Ethical Considerations (if any) :
 - h) Minimum required tenure of the project :
 - i) Practical relevance/utility of the project :
 - j) Expected outcomes of the project :
 - k) Agencies which can utilize the results of the project
 - l) Commercial feasibility of the project
 - m) Statement of originality and certification on No Duplication with existing work/ongoing projects
- Biographical Sketch of the investigator(s) detailing research credentials and research papers published in the area of the proposed research project (Annexure-I)**

Project budget details (Annexure-II)

RESEARCH PUBLICATIONS

Annexure – I

SL. No.	NAME/TITLE OF THE JOURNAL	YEAR OF PUBLICATION	INDEX/ISSN/ISBN/ WITH IMPACT FACTOR	REFERRED	NON-REFERRED	CONFERENCE PROCEEDINGS	POPULAR

RESEARCH PROJECTS

Annexure – II

Sl. No.	TITLE OF THE PROJECT	MAJOR/ MINOR	SPONSORED/ CONSULTANCY	FUNDING AGENCY	AMOUNT SANCTIONED	PROJECT OUTCOME	EVALUATION SCORE	TIME PERIOD

DECLARATION

I solemnly declare that the particulars/information/statements furnished in this application are correct and true to the best of my knowledge and belief.

Full signature of the applicant